



Food Vendor Contract October 1-2, 2021

**Fincastle Baptist Church
7330 Roanoke Road
Fincastle, VA 24426**

SET UP INFO:

- Friday vendors should be set up by 5pm.
- Saturday breakfast vendors should be set up by 8am.
- Saturday lunch vendors should be set up by 12:30pm.

REGISTRATION PROCESS:

Please complete and return the attached contract to

Fincastle Baptist Church
P.O. Box 707
Fincastle, VA 24090

All registration forms are due no later than August 3, 2021, to guarantee your spot and be included in the conference promotional materials. Any contracts received after that day will not be guaranteed inclusion in the promotional materials. All space assignments will be determined on a first come, first served basis.

The number of food trucks will be limited to 2 on Friday night, 2 for breakfast on Saturday, and 4 for lunch on Saturday. Submit your contract as soon as possible to reserve your spot.

DETAILS:

- Saturday food trucks are invited to serve to the public until 7:30pm. Your agreement with Fincastle Baptist Church allows parking until 8:30pm on October 2nd.
- Each vendor is invited to include a coupon or discount in the conference bags that will be given to every attendee.
- Please email a high-resolution graphic of your business logo and a PDF of your menu that we can post on our website and on social media.
- High resolution photographs of your food truck or your product are welcomed and may be used in our advertising.
- Fincastle Women will make every effort to update your menu if needed before the event should this be needed.
- All graphics and coupons should be sent to Elizabeth Wilcher no later than August 3rd.

EVENT CONTACT:

Elizabeth Wilcher
elizabeth@fincastlebaptist.org
Fincastle Baptist Church
(540) 473-2861

PLEASE COMPLETE & RETURN REGISTRATION FORM WITH PAYMENT

NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

WEBSITE: _____

DESCRIPTION OF FOOD TO BE SOLD: _____

By completing and submitting this form, I hereby release Fincastle Baptist Church and all parties connected with the management and execution of the Surrounded Women's Conference from any and all damages, injuries, losses, claims, and judgements from any cases, whatsoever, that may be suffered by any vendor, exhibitor, or attendee.

Upon signing this agreement, I verify that I have read, understand, and agree to all the information presented on this contract. I also verify that all information that I provide is accurate and correct.

VENDOR SIGNATURE

DATE

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Elizabeth Wilcher

elizabeth@fincastlebaptist.org

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(540) 473-2861